

2018 Griffin Chapel Wedding Application

Name of Bride: _____

Name of Bridegroom: _____

Address of Bride: _____

City/State/Zip: _____

Phone #s:

Bride Res.: (_____) _____ - _____

Work: (_____) _____ - _____

Groom Res.: (_____) _____ - _____

Work: (_____) _____ - _____

Emergency Contact: _____ Phone (_____) _____ - _____

Date of Wedding _____ Time Chapel Needed: ____:____

Date of Rehearsal _____ Time Chapel Needed: ____:____

Time of Wedding Ceremony: ____:____

Contact person(s) with Pleasant Hill Cemetery Association:

Justin James, (901) 482-2150

Mail your completed application and signed Memorandum of Agreement to:

Justin James

Wedding Committee

PO Box 271 Brunswick, TN 38014

Please Make Checks Payable to Pleasant Hill Cemetery Association.

Please keep a copy for your records

How did you hear about Griffin Chapel?

Memorandum of Agreement

1. \$100 Security deposit is due at time of booking. *****
2. Fee for wedding and rehearsal are due no later than 6 months prior to your event. This fee is \$475 (holiday weekends are booked at \$575)
3. If event occurs in less than 6 months, all fees are due at time of booking
4. Cancellations prior to 90 days before the event will receive a full refund of the rental fee however the security deposit will be forfeited. Cancellations after 90 days before the event will forfeit the entire rental and deposit fees unless another booking for those dates occur, at which time the rental fee will be refunded.
5. A member for the Chapel Events Committee must be present both at the rehearsal and the wedding.
6. No smoking, food, alcohol, or other beverages are permitted in the Chapel or on the grounds unless used in part of the service such as communion.
7. Only metal candles may be used as floor must be protected from dripping tallow.
8. No pins, tacks, wire or scotch tape may be used anywhere in the Chapel. We require that florists use Extra Large Pew Clips for Pew arrangements, suction cups, or ribbons are also permitted and preferable.
9. Rice is not permitted.
10. All decorations used at the Chapel must be removed immediately following the ceremony. *****
11. Only Chapel Events Committee members may adjust heating and air conditioning thermostats.

***** (Deposit or part of your deposit will be forfeited for the following situations but not limited to these: Rehearsals over one and a half hours require a \$25 sitting fee. Decorations, chairs, pedestals, etc. not removed after ceremony that must be picked up by florists or others will require a \$25 deduction from security deposit if a separate trip to the chapel on another day or later is required. Excessive soiling of the carpets or interiors requiring the carpets or upholstery to be cleaned forfeit entire deposit.)

Signatures:

Bride: _____ Bridegroom: _____

Date: _____